



Baltimore City Department of General Services,
Energy Division and Office of Sustainability
presents the

Community Energy Savers Grant Workshop

February 16, 2011



Grant Program Overview

- **Goal:** empower non-profit organizations to reduce energy use & greenhouse gas emissions 15% by 2015 (Baltimore Sustainability Plan).
- \$1.25 million in Stimulus funds in grants. \$500,000 available for round 2.
- Provides non-profits with resources to reduce energy use.
- Round 2 (current round): final opportunity for submitting applications.
- **Grant is on a reimbursement basis**



Eligibility Requirements

- Non-profit organizations located in Baltimore City. Preference is given to organizations where main headquarters are in the city.
- Must have a 501(c)(3) designation.
- Public schools not eligible, but charter schools with a 501(c)(3) designation are eligible.
- Faith-based programs are eligible to apply.
- Must primarily serve Baltimore City populations.



THREE types of grants

- Type 1:** Energy audits for applicants' facilities.
- Type 2:** Implement recommended energy saving upgrades and retrofits to applicants' facilities and/or equipment.
- Type 3:** Conduct public education and outreach activities that result in direct energy savings by applicants' target audience.



Type 1: Energy Audits

To conduct energy audits at your facilities

Will help to prioritize energy saving upgrades and retrofits

Considerations:

- Will you be able to implement recommendations from energy audit?
- JHU Climate Showcase offers energy assessments (similar to energy audits) to qualifying non-profit organizations.
- Grant amount determined by energy auditor's estimate, approx. \$0.10 - 0.20 per square foot.



Type 2: Energy Efficiency Upgrade or Retrofit

To implement recommended energy saving upgrades and retrofits to applicants' facilities and/or equipment

Considerations:

- Results of an energy audit and/or feasibility study with projected energy savings must accompany application.
- Must own property unless certain conditions are met.
- Applicants awarded Type 2 grants may be asked to leverage the grant with BGE's Smart Energy Savers Program.
- Include scope of work & estimate from contractor(s) with application.
- Focus on one concrete project, e.g. lighting retrofits or replacing windows.

Type 2: Energy Efficiency Upgrade or Retrofit

Uses of funds depend on your facility status:

Own facility?

Eligible for building and equipment retrofits and upgrades (e.g. installing insulation, efficient lighting, HVAC, or replacing windows)

Rent or lease in a non-profit space?

Same as above but must be in a long-term lease (min. 5 years) and submit a joint application with non-profit landlord for building retrofits

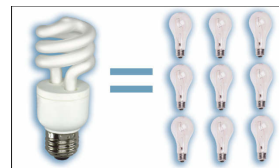
Rent or lease in a for-profit space?

Eligible for **non-building** equipment upgrades or equipment (e.g. light bulbs, energy efficient appliances)

Examples: Type 2 Grants

Applications for upgrades & retrofits may include:

- Insulation
- Efficient lighting (CFL, LED, etc)
- HVAC upgrades
- Weather sealing
- High efficiency shower/faucet upgrades
- Purchasing and installing Energy Star appliances
- Replacing doors and windows
- Installing solar powered, high efficiency appliances (e.g. trash compactor)





Type 3: Education and Outreach

To conduct public education and outreach activities that result in direct energy savings by their target audience

Examples include:

- Hold workshops for your program participants.
- Train community members to do home audits and/or assist residents with low cost tasks (e.g. caulking).
- Partner with organization such as Civic Works, Rebuilding Together, greeNEWit for educational activities.



Type 3 Grant Considerations

- Funding for small-scale education and outreach projects for round 2. Unlikely to fund requests over \$25,000.
- Grant funds **not eligible** to be passed through from your organizations to target audience. Can set aside funds for incentives and/or materials.
- Energy savings estimates are required in application. Also required to track energy usage of project participants.





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Completing the Application Form

- Download the application form at www.baltimoresustainability.org
- **Deadlines: NOTE DEADLINES VARY BY GRANT TYPE**
 - **April 15, 2011** for **Type 1** (energy audits) and **Type 3** (education/outreach) applications.
 - **June 30, 2011** for **Type 2** (upgrades/retrofits) applications.Applications accepted prior to deadline.
- Applications will only be accepted electronically. Materials to include as email attachments:
 1. Completed application form
 2. Copy of 501(c)(3) letter & Certificate of Good Standing
 3. Supporting materials – see checklist

Email application materials to **Katie Igreg Lima** at
kathleen.igreclima@baltimorecity.gov



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Use the Checklist!

See checklist ensure all application contents and materials are covered:

- **Full LEGAL name:** Name incorporated under State of Maryland. See checklist for more information.
- **Certificate of Good Standing:** Attach copy of certificate from the State of Maryland with application.
- **501(c)(3) letter:** Attach copy with application.
- **DUNS number:** If not have one, request one (no fee involved). See checklist for more information.
- **Authorized signatory:** Name and title of organization's Board President (or Chair), Vice-President or Treasurer.
- **Contact Info:** Include at least 2 contacts.
- **Attachments by grant type:** See checklist for specific materials required for each grant type



Application Evaluations

Applications will be evaluated based upon:

- Predicted energy savings
- Potential to enhance economic & community development
- Extent to which it forwards the goals of the Baltimore Sustainability Plan
- Ability to leverage resources to increase impact and longevity of results
- Demonstrate capacity to successfully implement the proposed project, including experience and the quality of the implementation plan



Grant Timeline

Applicants notified of results within 1-2 months after the deadline.

Grant agreements sent to selected applicants for review and signatures.

➡ Once agreements are signed, they go back to the City of Baltimore for final approval by the Board of Estimates.

➡ Projects can begin **after** the agreement is approved by the Board of Estimates.

DGS cannot reimburse project costs incurred prior to the final approval of the grant agreement.





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Other Resources



A Constellation Energy Company

BGE Smart Energy Savers Program

877-685-7377 or business@bgesmartenergy.com

www.bgesmartenergy.com (info under "Business")

Baltimore Neighborhood Energy Challenge (BNEC)



Contact Alex Haworth

ahaworth@baltimoreenergychallenge.org

www.baltimoreenergychallenge.org



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Other Resources

Johns Hopkins University Climate Showcase Project

- Free energy assessment for non-profits
- Program available during summer months, June - August
- Contact: 410-516-4456 or sustainablehopkins@jhu.edu
- Info: www.sustainability.jhu.edu/projects/climate_showcase.html

Jane E. Lawton Conservation Loan Program (JELLP), Maryland Energy Administration

- Loan size = \$40,000 - \$500,000; low interest (currently 2.5%)
- Use cost savings generated from improvements as source of revenue for repaying loan
- Contact: 1-800-72-ENERGY or dbresette@energy.state.md.us
- Info: <http://energy.maryland.gov/incentives/business/>



Questions?

- Visit the Baltimore Office of Sustainability's website, www.baltimoresustainability.org
Look under the "Resource Center" tab for Community Energy Savers Grant materials
- Review the Frequently Asked Questions (FAQs)
- **Application questions:** contact Katie Igréc Lima at 410-929-7754, kathleen.igreclima@baltimorecity.gov
- **Technical questions** (e.g. calculating energy savings or working with contractors): contact Sam Grillo at 443-794-2371, sam.grillo@baltimorecity.gov

